



OIC Healthcare provider DB data file format specification

File Format Specification

1. ASCII based file
2. File name is in format of hcpDate_NAICNo.txt
 - ❖ The file name is in long file name format.
 - ❖ Where *Date* is in form of yyyyymmdd ⇐ effective date of the filing.
And
 - ❖ *NAIC* is the NAIC number of the carrier who submits the data.
 - ❖ Example : hcp19980811_12345.txt
3. No header, data start from line 1.
4. Each line contains only one record.
5. No empty lines between records.
6. A comma must separate each field in a record. And a record ends with a carriage return-line feed control character pair.
7. Each field should not exceed the length specified in Record Format for Healthcare Provider DB document.
8. Field order must be the same as the order used in Record Format for Healthcare Provider DB document.
9. If a field value contains ‘,’ , enclose entire field with “” character.
10. Do not use “” character for any other purpose except enclosing a data item in a field
11. Fields required for Add operation – **With** Provider Information
Supply

 - ❖ ***Carrier Information*** and
 - ❖ ***Provider Information*** and
 - ❖ ***Business Information*** and
 - ❖ ***Contract Information.***
 - ❖ Do not include any *Ids*



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12. Fields required for Add operation – **Without** Provider Information.

Supply

- ❖ *Carrier Information* and
- ❖ *Business Information* and
- ❖ Do not include any *Ids*.
- ❖ Do not include *Provider Information*.
- ❖ Do not include *Contract Information*.

HCP Data submission steps.

1. Create a data file that conforms to the above specification.
2. Run the data file through O.I.C. supplied validation program to make sure all necessary information are in the file with correct format.
3. Send the file to the following ftp site.
 - ❖ Ftp site address : <ftp.wa.gov>
 - ❖ You will need a user ID and Password to access the FTP site. If these have not been sent to you, you can request them from providerdb@oic.wa.gov.